

HSR CONFERENCE REGISTRATION NOW OPEN!

**ISSUE
RESOLUTION**



**HSR CONFERENCE
31 OCTOBER 2017
MELBOURNE, BENDIGO, MORWELL.**

**HSRS + ACTION =
HEALTHY, SAFE WORKPLACES!**

It's on again – the VTHC Health and Safety Reps Conference!

Last year the conference was all about consultation. We know that sometimes we can't resolve every issue through consultation. That's why this year the conference is geared towards issue resolution – how to solve an issue when consultation has failed. This Kit has been designed to help you take the required steps to attend the conference. **We look forward to seeing you on Tuesday 31 October at the 2017 HSR Conference!**

How to attend the conference:

1

**REGISTER VIA OUR WEBSITE WWW.WEAREOHS.ORG.AU/HSR_CONFERENCE_2017
COMPLETE THIS STEP BEFORE 5PM MONDAY 17 OCTOBER**

2

**GIVE YOUR MANAGER A COPY OF THE NOTICE OF ATTENDANCE
AND THE S69 APPROVAL LETTER
COMPLETE THIS STEP BEFORE 5PM MONDAY 17 OCTOBER**

3

**KEEP A COPY OF YOUR NOTICE OF ATTENDANCE AND S69 APPROVAL LETTER
FOR YOUR RECORDS.**

4

**IF YOUR EMPLOYER REFUSES TO RELEASE YOU, CONTACT YOUR UNION
OR VTHC AT OHSINFO@VTHC.ORG.AU**

Tip: Keep copies of your letters and s69 approval certificate or send via email to keep a time dated paper trail of correspondence.

Remember: your employer must grant your request to attend on pay as long as you provide them with at least 14 days' notice.
(Section 69(d)(ii) of the OHS Act 2004)

Notice of Attendance at VTHC Health and Safety Representatives Conference

Manager: _____

All Health and Safety Representatives (HSRs) and Deputy HSRs have been invited to attend the Victorian Trades Hall Councils Health and Safety Representative Conference. This year's conference focuses upon issue resolution and is designed to equip HSRs with the knowledge they need to resolve OHS issues in their workplace.

This is the major event for HSRs during WorkSafe Month and has been certified as approved training by the Authority under s69(d)(ii) of the Occupational Health and Safety Act 2004 (attached).

The conference is being held at three venues to ensure rural HSRs are able to participate in the day:

LOCATION	MELBOURNE	BENDIGO	MORWELL
VENUE	Melbourne Conference and Exhibition Centre	The Engine Room, Old Fire Station	Training Room, ETU Building 42 Buckley St.

I hereby give notice that I will be attending the HSR Conference on Tuesday 31st October 2017.

Name of HSR: _____

Name of DWG: _____

Date: _____

Location: **Melbourne**

Bendigo

Morwell

You have been given 14 days' notice that I will be attending the HSR conference.

You have been made aware that under s69(d)(ii) of the Occupational Health and Safety Act 2004, all HSRs must be released on paid time to attend the conference.



This is to certify that

WorkSafe Victoria

has approved the

Victorian Trades Hall Council's

**Health and Safety Representative Conference -
"Issue Resolution"**

**under section 69(1)(d)(ii) of the Occupational Health and Safety Act
2004.**

***This approval is subject to compliance with the Conditions of Approval
determined by WorkSafe Victoria and is valid for 31 October 2017 only.***

A handwritten signature in black ink, appearing to read "Adam Watson".

**Adam Watson
Head of Operations and Emergency Management
Health and Safety
WorkSafe Victoria**

05 / 09 / 2017

Sessions comprising the course held at Morwell location

- Welcome address
- Issue Resolution- Expert Panel
- Issue Resolution – HSR Panel
- Break out session
- Conference Report Back and Wrap up



This is to certify that

WorkSafe Victoria

has approved the

Victorian Trades Hall Council's

**Health and Safety Representative Conference -
"Issue Resolution"**

***under section 69(1)(d)(ii) of the Occupational Health and Safety Act
2004.***

***This approval is subject to compliance with the Conditions of Approval
determined by WorkSafe Victoria and is valid for 31 October 2017 only.***

A handwritten signature in black ink, appearing to read "Adam Watson".

**Adam Watson
Head of Operations and Emergency Management
Health and Safety
WorkSafe Victoria**

05 109/2017

Sessions comprising the course held at Bendigo location

- Welcome address
- Issue Resolution- Expert Panel
- Issue Resolution – HSR Panel
- Break out session
- Conference Report Back and Wrap up



This is to certify that

WorkSafe Victoria

has approved the

Victorian Trades Hall Council's

**Health and Safety Representative Conference -
"Issue Resolution"**

*under section 69(1)(d)(ii) of the Occupational Health and Safety Act
2004.*

*This approval is subject to compliance with the Conditions of Approval
determined by WorkSafe Victoria and is valid for 31 October 2017 only.*

A handwritten signature in black ink, appearing to read "Adam Watson".

**Adam Watson
Head of Operations and Emergency Management
Health and Safety
WorkSafe Victoria**

05 10/2017

Sessions comprising the course held at the Melbourne Convention and Exhibition Centre:

- Welcome address
- Issue Resolution- Expert Panel
- Issue Resolution – HSR Panel
- Break out session
- Conference Report Back and Wrap up